

TRANSPARENCY INTERNATIONAL SIERRA LEONE

**FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30TH JUNE 2013**



2013

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GENERAL INFORMATION

ADDRESS

20 Dundas Street
Freetown, Sierra Leone

PRINCIPAL ACTIVITIES

Non –Governmental Organization

DIRECTORS

Emile Carr (Mr.)
Chairman

Victor E. A. Kabia (Dr.)
Member

Imam Abubakarr Kamara (Sheik)
Member

Christian R.B. Kweku Hagan (Rev.)
Member

Cassandra Garber (Mrs.)
Member

Donald A. Bash- Taqui (Dr.)
Member

MANAGEMENT

Lavina Banduah (Mrs.)
Executive Director

Edward Koroma (Mr.)
Senior Program Officer

Abdulai Taylor- Kamara (Mr.)
Program Officer

Adenike Temple (Mrs.)
Program Officer

Sahr Tobie Sokena
Finance & Admin. Assistant

BANKERS

Rokel Commercial Bank (SL) Limited
Siaka Stevens Street
Freetown, Sierra Leone

AUDITORS

B & C Services Consulting
Chartered Accountants
Freetown, Sierra Leone

REPORT OF THE DIRECTORS

The directors have pleasure to report as follows:

STATEMENT OF THE DIRECTOR'S RESPONSIBILITIES

Companies Act, Cap. 249 require the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs and the result of the organization for that period. In preparing those financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the project will continue.

The directors are responsible for keeping proper accounting records, which disclose with accuracy at any time the financial position of the organization and to enable him to ensure that the financial statements comply with International Financial Reporting Standards and/or International Accounting Standards. They are also responsible for safeguarding the assets of the organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Statements

The annexed financial statements disclose the financial activities of the organization for the year ended 30th June 2013.

Auditors

The auditors B & C Services Consulting have indicated their willingness to continue in office.

By Order of the Board

.....
Lavina Banduah (Mrs)
Executive Director

.....
Date

REPORT OF THE INDEPENDENT AUDITORS - B & C SERVICES CONSULTING TO THE MEMBERS OF TRANSPARENCY INTERNATIONAL SIERRA LEONE

We have audited the financial statements on pages 7 & 8 which have been prepared in accordance with accounting policies set out on page 9 and have obtained all the information and explanations considered necessary.

RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

As described on page 4, the directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, and report thereon.

Basis of Opinion

We conducted our audit in accordance with International Auditing Standards as promulgated by International Federation of Accountants. An audit includes examination, on a test basis, of evidence relevant to the amount and disclosures in the financial statements.

It also includes and assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the organization's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

We believe that our audit provides a reasonable basis for our opinion.

In common with many organisations of this nature, the organization's system of control is dependent on the close involvement of management where independent confirmation of completeness of the accounting records was therefore not available; we have accepted assurances from management that the entire organization's transactions have been reflected in the records.

**REPORT OF THE INDEPENDENT AUDITORS - B & C SERVICES CONSULTING TO THE
MEMBERS OF TRANSPARENCY INTERNATIONAL SIERRA LEONE**

Opinion

In our opinion, the financial statement gives a true and fair view of the state of the organization's affairs as at 30th June 2013 and of its result for the year ended and have been properly prepared in accordance with the International Financial Reporting Standards.

.....
**B & C Services Consulting
Chartered Accountants**

Date:
Freetown

**INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2013**

		<i>In thousands of Leones (Le'000')</i>	
	Notes	2013	2012
Income			
Funds from Donors	2	2,047,437	2,515,248
		_____	_____
Total Income		2,047,437	2,515,248
		=====	=====
Expenditures			
Project Expenses	3	(991,856)	(1,385,788)
Administrative Expenses	4	(326,521)	(467,361)
		_____	_____
Total Expenditures		(1,318,377)	(1,853,149)
		=====	=====
Excess Income over Expenditures		729,060	662,099
		_____	_____
Results for the year		729,060	662,099
		=====	=====

The notes on pages 10 to 14 form part of these financial statements

BALANCE SHEET AS AT 30TH JUNE 2013

*In thousands of Leones
(Le'000')*

	Notes	2013	2012
FIXED ASSETS	13	63,601	72,760
 CURRENT ASSETS			
Receivables		526,075	369,313
Cash and Bank Balances	5	1,896,508	1,329,632
		<u>2,422,008</u>	<u>1,698,945</u>
 Creditors: Amount Due within one year			
Accruals & Payables	6	(11,075)	(10,500)
		<u>2,411,508</u>	<u>1,688,445</u>
Net Current Asset		2,411,508	1,688,445
 TOTAL ASSETS LESS LIABILITIES		 <u>2,475,109</u>	 <u>1,746,049</u>
 REPRESENTED BY:			
Opening Balance Equity		1,746,049	1,083,950
Excess Income over Expenditures		729,060	662,099
		<u>2,475,109</u>	<u>1,746,049</u>

These Financial Statements were approved by:

.....
.....

On.....2014

The notes on pages 10 to 14 form part of these financial statements

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2013**

*In thousands of Leones
(Le'000')*

2013

Net cash flow from operating activities 571,971

Investing Activities

Payment to acquire Tangible Fixed Assets (5,095)

Net Cash Inflow/(Outflow)

566,876

**Reconciliation of Results for the year to
Net Cash Flow from Operating Activities**

Result for the year 729,060
Depreciation Charges 14,254
(Increase)/Decrease in Receivables (171,918)
Increase/ (Decrease) in Payables 575

Net Cash Flow from Operating Activities

571,971

**Analysis of changes in Cash and Bank
Balances during the year**

Beginning of the year 1,329,632

Net Cash Inflow 566,876

**Cash and Bank balances at the
End of the year**

1,896,508

NOTES ON THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied, unless otherwise stated.

1.1 BASIS OF PRESENTATION

Transparency International's financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) and/or International Accounting Standards (IAS).

1.2 ACCOUNTING BASIS

The financial statements have been prepared on an accrual basis.

2 FUNDS FROM DONORS

This represents income received from overseas donors to undertake projects

	<i>In thousands of Leones (Le'000')</i>	
	JUNE 2013	JUNE 2012
DONOR		
Fund for Global Human Rights	108,750	110,952
New Field Foundation	1,035,300	1,382,129
TI-HLI	54,500	121,800
Open Society Initiative for W/Africa	395,875	395,875
ENCISS	201,422	-
Nat. Endowment for Democracy	148,565	152,250
UNODC	21,500	-
NIS	81,525	
Trocaire	-	230,482
TI-Network Reserve Grant	-	55,639
TI-INSP	-	58,784
Welthungerhilfe	-	2,392
WADR	-	4,945
	2,047,437	2,515,248
	2,047,437	2,515,248

NOTES ON THE FINANCIAL STATEMENTS

	<i>In thousands of Leones (Le'000')</i>	
	JUNE	JUNE
3. PROJECT EXPENSES	2013	2012
Corruption, Poverty & Development	-	80,474
Travelling Costs	147,135	151,709
Printing & Publication	13,603	8,037
Telephone & Internet	13,855	9,952
Dissemination & Monitoring	127,286	213,097
Training & Workshops	188,510	173,211
Public Education & Forum	73,533	50,144
Research & Surveys	35,545	1,479
Website Hosting/ Upgrading	13,773	-
Fiscal Sponsorship	290,591	426,904
Assessment & Evaluation	21,079	82,435
Consultancy	66,946	156,365
Equipment	-	31,981
	<hr/>	<hr/>
	991,856	1,385,788
	<hr/> <hr/>	<hr/> <hr/>
4. ADMINISTRATIVE EXPENSES		
Staff Costs	216,584	296,640
Local travelling	-	2,000
Rent & Rates	3,000	26,905
Repairs & Maintenance	10,280	5,200
Stationeries & Office Supplies	18,052	30,865
Board Expenses	10,998	6,816
General expenses	19,176	34,948
Fuel & Lubricants	14,288	30,879
Telephone, Fax & Internet	13,257	10,019
Bank Charges	6,632	6,335
Depreciation	14,254	16,754
	<hr/>	<hr/>
	326,521	467,361
	<hr/> <hr/>	<hr/> <hr/>

NOTES ON THE FINANCIAL STATEMENTS

*In thousands of Leones
(Le'000')*

	JUNE	JUNE
5. CASH & BANK BALANCES	2013	2012
Petty Cash	-	-
Rokel Commercial Bank (US \$)	1,179,043	
Rokel Commercial Bank (Leones)	150,589	
	1,896,508	1,329,632
	1,896,508	1,329,632
6. CREDITORS & ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Accrued Audit Fees	11,075	10,500
	11,075	10,500
	11,075	10,500
7. FIXED ASSETS & DEPRECIATION		

Fixed assets acquired by Transparency International are capitalized and depreciated over their useful economic lives on a straight line basis. The following rates of depreciation have been adopted:

Office Furniture	10%
Office equipment	10%
Motor vehicles	25%
Generator	25%

8. FOREIGN CURRENCY

The financial statements are presented in Leones which is the organisation's functional and presentation currency.

Transactions in foreign currencies are translated to the functional currency of the Organisation at exchange rates at the dates of the transactions.

Exchange rates used

1 Euro = Le 5,600
1 US\$ = Le 4,350

NOTES ON THE FINANCIAL STATEMENTS

9. CAPITAL COMMITMENTS

There were no capital commitments as at 30th June 2013

10. CONTINGENT LIABILITIES

There were no contingent liabilities as at 30th June 2013.

11. RELATED PARTY TRANSACTIONS AND INTEREST OF DIRECTORS

There were no transactions with directors or director related entities during the year.

12. EVENTS SUBSEQUENT TO THE BALANCE SHEET DATE

Events subsequent to the balance sheet date are reflected only to the extent that they are material. There were no such events as at the date these financial statements were signed.

NOTES ON THE FINANCIAL STATEMENTS

*In thousands of Leones
(Le'000)*

13. TANGIBLE FIXED ASSETS

	Furniture	Equipment	Generator	Motor Vehicle	Total
Cost/Valuation	Le	Le	Le	Le	Le
Balance b/f	33,395	85,694	19,380	52,950	191,419
Additions		5,095			5,095
Disposals					
End of year	33,395	90,789	19,380	52,950	196,514
Depreciation					
Balance b/f	15,235	33,439	17,035	52,950	118,659
Charge for the year	3,340	8,569	2,345	-	14,254
Disposal					
End of year	18,575	42,008	19,380	52,950	132,913
Net Book Value					
31/12/2013	14,820	48,781	-	-	63,601
31/12/2012	18,160	52,255	2,345	-	72,760

